

# Eastern Michigan University Upward Bound

## Membership & Application Information

### ELIGIBILITY REQUIREMENTS

- ◆ Students must be in the 9<sup>th</sup> or 10<sup>th</sup> grade at Ypsilanti High School or Willow Run High School.
- ◆ Students must come from a home where the parent's income meets the income criteria defined by the U.S. Department of Education, OR where neither parent has completed a four-year degree. (Note: The best way to find out if a student meets the eligibility under this category is to complete the application, turn in the proper income information and let Upward Bound make the determination.)
- ◆ Students must have a minimum GPA of 2.5.
- ◆ Students must have a need for program services and yet have the academic potential to succeed in high school and college.
- ◆ Students must be a U.S. citizen or permanent-resident.
- ◆ **If accepted, students must attend the required orientation session with at least one parent.**

### APPLICATION INSTRUCTIONS

- ◆ **Each line of the application must be completed.** Incomplete applications will be returned for missing information and will delay processing. Remember, because participation is limited we act on a first-come first-served basis.
  - ◆ Family income must be verified by either of the following:
    1. A copy of last year's tax return.
    2. Copies of statements from Worker's Compensation, Social Security Administration, Family Independence Agency, etc.
- APPLICATIONS CANNOT BE REVIEWED WITHOUT ONE OF THE ABOVE.** If there are any questions about this section please feel free to call the Upward Bound office.
- ◆ Completed Teacher/Counselor recommendation, Needs Assessment, Academic Release, and Alumni Contact Forms must be included in the application.
  - ◆ Upward Bound accepts new students into the program in the spring and fall of each calendar year.
  - ◆ Upon receipt of the application Upward Bound will review it to determine eligibility. If the student meets the eligibility requirements and if there is an opening, the student and parent/guardian will be invited to an interview session. Students will be selected based on their desire and commitment toward working in a structured and rigorous pre-college program.
  - ◆ Applicants who do not meet the eligibility requirements will be notified in writing.

### TRIAL MEMBERSHIP PERIOD

Applicants who meet all eligibility requirements, attend the required orientation session with at least one parent, and decide to enter into the membership agreement will begin their trial period. If the trial member has met all Upward Bound responsibilities, maintained minimum academic standards, and positive citizenship and behavior in school and at Upward Bound activities the trial member will be offered regular membership in Upward Bound.

Applications may be mailed to:

Upward Bound  
Eastern Michigan University  
B-4 Goddard Hall  
Ypsilanti, MI 48197

**If you have any questions please call the Upward Bound office at 734/487-0488.**

# Eastern Michigan University

# Upward Bound

## Membership Application

Today's Date: \_\_\_\_\_

### STUDENT INFORMATION

Student's Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City Zip

Phone: \_\_\_\_\_ School: \_\_\_\_\_

Grade: \_\_\_\_\_ Present GPA: \_\_\_\_\_ Counselor: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex: M / F  
Month Day Year circle one

Please place a check by the category that most appropriately describes your ethnic background:

_____	African American	_____	Hispanic
_____	Caucasian	_____	Multi-racial
_____	American Indian	_____	Other _____
_____	Asian		

Are you a U.S. Citizen? \_\_\_\_\_ Yes \_\_\_\_\_ No

If "No", what is your country of permanent residency? \_\_\_\_\_ Alien Reg. Number: \_\_\_\_\_

I live with: \_\_\_\_\_ Both parents \_\_\_\_\_ Mother \_\_\_\_\_ Father \_\_\_\_\_ Legal Guardian

Please mark with a check all those that apply to your family situation:

_____ Parents/guardians married	_____ Father remarried	_____ Father deceased
_____ Parents/guardians separated	_____ Mother remarried	_____ Mother deceased
_____ Parents/guardians divorced	_____ Single parent/guardian household	

Plans for education beyond high school:

\_\_\_\_\_ A community college degree  
\_\_\_\_\_ Begin at the community college and transfer to a four-year college or university  
\_\_\_\_\_ Enter a four-year college or university after high school  
\_\_\_\_\_ Enter the military directly after high school

NOTE: The following questions will have no effect on an applicant's eligibility. They will only be used to determine the level and type of support services necessary for the applicant.

Do you have a documented disability (learning, physical, emotional, mental)? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please describe: \_\_\_\_\_

Are you currently on an Individual Education Plan (IEP) at your school? \_\_\_\_\_ Yes \_\_\_\_\_ No

## PARENT INFORMATION

1. Information for (check one)  Mother  Stepmother  Female Guardian

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(Enter only if different from students) Street City Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Mother living in the home?  Yes  No

Mother completed a 4-year (bachelors) degree?  Yes  No

Occupation: \_\_\_\_\_  Full Time  Part Time

2. Information for (check one)  Father  Stepfather  Male Guardian

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(Enter only if different from students) Street City Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Father living in the home?  Yes  No

Father completed a 4-year (bachelors) degree?  Yes  No

Occupation: \_\_\_\_\_  Full Time  Part Time

## INCOME INFORMATION

A. **Family Size:** How many people live in your household (Include children away at college)? \_\_\_\_\_

B. **Taxable Income:** Use your 2005 tax return to complete this section. (**NOTE: You must attach a copy of both front and back of the 2005 tax return.**) If you did not file a 2005 tax return skip to section C.

Write your 2005 taxable income on the appropriate line. Do not use the Adjusted Gross Income.

\$ \_\_\_\_\_ Line 43 – Form 1040

\$ \_\_\_\_\_ Line 27 – Form 1040A

\$ \_\_\_\_\_ Line 6 – Form 1040EZ

C. **Untaxed Income:** If you did not file a tax return or if you receive any untaxed benefits, indicate how much, if any, income comes from the following sources:

\$ \_\_\_\_\_ FIA (**NOTE: You must attach a copy of a statement of benefits.**)

\$ \_\_\_\_\_ Social Security (**NOTE: You must attach a copy of a statement of benefits.**)

\$ \_\_\_\_\_ Child Support

\$ \_\_\_\_\_ Pensions

\$ \_\_\_\_\_ Worker's Compensation

\$ \_\_\_\_\_ Other \_\_\_\_\_

## MEDICAL INFORMATION & EMERGENCY CONTACT

If parents cannot be reached, who should we contact in case of an emergency?

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

Is there any medical information you feel it is important for the Upward Bound staff to be aware of regarding your son/daughter (i.e., ongoing health issues, long-term medications, special diet, allergies to food or medication, etc.)?

---

---

---

## PARENT CERTIFICATION

In accordance with government policies, Upward Bound is required to gather information concerning each member's academic progress while in high school as well as enrollment status, financial aid assistance, and academic progress while in college. Additionally, a school transcript is necessary to determine eligibility for the program. The Family Education Rights and Privacy Act of 1974 makes it necessary for Upward Bound to obtain permission from a parent or guardian of a student who is under the age of 18 in order for educational institutions to release this information to Upward Bound.

My signature authorizes the high school attended by \_\_\_\_\_  
Name of Student

to release report cards, transcripts, and other information relating to academic progress to Eastern Michigan University Upward Bound upon their request.

Additionally, I certify that all of the information provided on this application is true and correct to the best of my knowledge.

\_\_\_\_\_  
Parent/Guardian Name (print)

\_\_\_\_\_  
Parent/Guardian Signature

Date: \_\_\_\_\_

The information that is requested on this application is necessary to insure that the applicant meets the eligibility criteria for admission as established by the U.S. Department of Education. All information on this application is for use solely by the Upward Bound program and will be held in strict confidence.

The Upward Bound program is sponsored by Eastern Michigan University through a grant funded by the U.S. Department of Education Office of TRIO Programs.

### Policy on Non-Discrimination

Eastern Michigan University shall not discriminate against any person because of race, color, creed, religion, national origin, gender, age, disability, or sexual orientation. The University shall work for the elimination of improper discrimination in the areas listed above in (1) organizations recognized by the University, and (2) from non-University sources where students and employees of the University are involved.

### Equal Opportunity Policy

Eastern Michigan University admits students of either sex, and any race, color, or national or ethnic origin to all the rights, privileges, programs and activities accorded to students of the University. The University does not discriminate against students on the basis of sex, race, color, or national or ethnic origin in the administration of its educational policies, admissions policies, scholarships and loan programs, and athletic and other University-administered programs.

## STUDENT QUESTIONNAIRE

Please answer the following questions. Your responses should be at least 40 words per question. Your responses will be evaluated on content, clarity, spelling, grammar, punctuation, and effort.

1. Describe your study habits and discuss areas you believe need improvement.

---

---

---

---

---

---

---

---

2. If you have a GPA of 2.5 or higher, you may skip to question number three. Upward Bound is a pre-college program that requires advanced coursework in math, science and English. If your GPA is under 2.5, please describe the unique challenges you face and how you plan to overcome them in order to do well these advanced classes.

---

---

---

---

---

---

---

---

3. Describe your goals for the future and discuss how attending college fits into those goals.

---

---

---

---

---

---

---

---

**More Questions On Back!**

4. Discuss two of the most important people who have influenced you in your growth and development.

---

---

---

---

---

---

---

---

5. List all extra curricular activities in which you are presently involved. (Sports, church, employment, clubs, etc.)

---

---

---

---

---

---

6. Upward Bounds requires students to increase their cumulative GPA by .1 annually. For example, 2.5 to a 2.6. Do you feel ready to make this commitment?  Yes  No

Comments \_\_\_\_\_

7. Upward Bound tests students each year on basic knowledge of Math, Science and English. Students are expected to increase their test scores in each of these areas by 5% annually. Do you feel ready to make this commitment?  Yes  No

Comments \_\_\_\_\_

8. Upward Bound students are required to take four years of English, two years of Algebra or higher math courses, two years of a laboratory based science class, two years of a foreign language and one computer applications course. Do you feel ready to make this commitment?  Yes  No

Comments \_\_\_\_\_

9. Each summer, Upward Bound students are required to participate in the Upward Bound Summer Academy. A six week long residential program held on the campus of Eastern Michigan University. Do you feel ready to make this commitment?  Yes  No

Comments \_\_\_\_\_

10. Upward Bound is a commitment of 8 – 10 years. Upward Bound will provide you with academic tutoring and advising all throughout high school and track your enrollment in college until the day you receive your first college degree. Do you feel ready to make this commitment  Yes  No

Comments \_\_\_\_\_

11. Describe why you want to participate in the Upward Bound program.

---

---

---

---

---

---

---

---

12. How did you hear of the Upward Bound program?

---

I have answered all of the above questions to the best of my ability. I understand that Upward Bound can only serve a small number of students each year. To increase my chances of being selected, I have reviewed the application checklist to make sure that my application is complete.

Student Name \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**Thank you for your interest in Upward Bound!**

# UPWARD BOUND NEEDS SURVEY

Name \_\_\_\_\_ Date \_\_\_\_\_

## DIRECTIONS:

The following section contains 53 statements about student needs. You are to indicate, using the specific directions below, whether or not you see the statement as a need of yours and how well the need is currently being met. Please take your time and consider the questions on an individual basis.

- Circle the #1 if you receive sufficient help in this area from school, family, church, friends, etc.
- Circle the #2 if you need a little more help in this area.
- Circle the #3 if you need a lot of help in this area.
- Circle #4 if you do not need any help in this area.
- Do not write in the shaded boxes.

## RESPONSE KEY

I receive sufficient help in this area from: <small>School, Church, Family, Friends, etc.</small>	I need a little more help in this area	I need a lot more help in this area	No help is needed in this area
1	2	3	4

<p>1. I need to hand in homework on a more consistent basis. 1      2      3      4</p> <p>2. I need to learn how to take better notes. 1      2      3      4</p> <p>3. I need to develop stronger study habits. 1      2      3      4</p> <p>4. I need to learn test-taking strategies. 1      2      3      4</p> <p>5. I need to learn how to manage my time so that personal, academic, and extra-curricular activities are balanced. 1      2      3      4</p> <p>6. I need to develop time management skills. 1      2      3      4</p>	<p>7. I need to learn how to read a textbook more effectively. 1      2      3      4</p> <p>8. I need to develop a better attitude toward learning. 1      2      3      4</p> <p>9. I need to listen more effectively in class. 1      2      3      4</p> <p>10. I need to communicate more effectively with teachers. 1      2      3      4</p> <p>11. I need to have better relationships with teachers. 1      2      3      4</p> <p>12. I need to better understand teachers. 1      2      3      4</p>
<div style="border: 1px solid black; background-color: #cccccc; display: inline-block; padding: 5px 15px;">#1</div>	

## RESPONSE KEY

<b>I receive sufficient help in this area from:</b> School, Church, Family, Friends, etc.	<b>I need a little more help in this area</b>	<b>I need a lot more help in this area</b>	<b>No help is needed in this area</b>
1	2	3	4

<p>13. I need to get better grades in school. 1      2      3      4 #2</p> <p>14. I need to receive guidance in selecting academic courses. 1      2      3      4</p> <p>15. I need to understand how courses I am taking relate to my career plans. 1      2      3      4</p> <p>16. I need to be enrolled in more college prep courses. 1      2      3      4</p> <p>17. I need to know more about my strengths and weaknesses. 1      2      3      4</p> <p>18. I need to understand what I can realistically achieve. 1      2      3      4 #3</p> <p>19. I need to become more aware of educational opportunities after high school. 1      2      3      4</p> <p>20. I need to learn more about college admission requirements. 1      2      3      4</p> <p>21. I need to understand the college application process. 1      2      3      4</p> <p>22. I need to decide which type of college to attend. 1      2      3      4 #4</p>	<p>23. I need assistance preparing for college entrance exams. (ACT/SAT) 1      2      3      4 #5</p> <p>24. I need to learn more about financial aid for college. 1      2      3      4</p> <p>25. I need help applying for scholarships. 1      2      3      4 #6</p> <p>26. I need to know how to prepare for careers that interest me. 1      2      3      4</p> <p>27. I need to know more about possible careers and the world of work. 1      2      3      4</p> <p>28. I need to talk to people employed in my interest areas. 1      2      3      4</p> <p>29. I need to know how to apply and interview for jobs. 1      2      3      4</p> <p>30. I need to do an in-depth exploration of jobs related to my interests. 1      2      3      4</p> <p>31. I need to talk to a counselor about career plans. 1      2      3      4</p> <p>32. I need to have my parents involved in my career plans. 1      2      3      4</p>
--	---

## RESPONSE KEY

<b>I receive sufficient help in this area from: School, Church, Family, Friends, etc.</b>	<b>I need a little more help in this area</b>	<b>I need a lot more help in this area</b>	<b>No help is needed in this area</b>
1	2	3	4

<p>33. I need to understand the impact of my sex and/or race on my career choice.</p> <p>1      2      3      4</p> <p style="text-align: center;">#7</p> <p>34. I need to experience more cultural activities.</p> <p>1      2      3      4</p> <p>35. I need to become more familiar with people of other cultures.</p> <p>1      2      3      4</p> <p style="text-align: center;">#8</p> <p>36. I need to understand, accept and like myself better.</p> <p>1      2      3      4</p> <p>37. I need to develop confidence in myself.</p> <p>1      2      3      4</p> <p>38. I need to be more accepting of my physical appearance.</p> <p>1      2      3      4</p> <p>39. I need somebody to listen to me when I have problems.</p> <p>1      2      3      4</p> <p>40. I need to set goals in my life.</p> <p>1      2      3      4</p> <p>41. I need to know how to assess and evaluate my goals.</p> <p>1      2      3      4</p> <p>42. I need to be a better listener and respond better to others.</p> <p>1      2      3      4</p> <p>43. I need to better understand adults.</p> <p>1      2      3      4</p>	<p>44. I need to learn more about the use/abuse of drugs and alcohol.</p> <p>1      2      3      4</p> <p>45. I need to accept greater responsibility for my actions.</p> <p>1      2      3      4</p> <p>46. I need to learn how to make decisions.</p> <p>1      2      3      4</p> <p>47. I need to learn how to evaluate my decisions.</p> <p>1      2      3      4</p> <p>48. I need to learn better problem solving techniques</p> <p>1      2      3      4</p> <p style="text-align: center;">#9</p> <p>49. I need to become more accepting of others.</p> <p>1      2      3      4</p> <p>50. I need to build trusting relationships with others.</p> <p>1      2      3      4</p> <p>51. I need to become more tolerant with people whose views differ from mine.</p> <p>1      2      3      4</p> <p>52. I need to get along better with members of my family.</p> <p>1      2      3      4</p> <p>53. I need to understand more about male/female relationships.</p> <p>1      2      3      4</p> <p style="text-align: center;">#10</p>
---	---

# Upward Bound

## Teacher/Counselor Recommendation Form

Attention Applicant:

Please write your name in the space provided on the attached Teacher/Counselor Recommendation Form. Give this packet to a teacher or counselor you believe knows you well. Collect the completed form (in the attached envelope) and enclose it with your application.

Attention Teachers:

The student named on the attached page is applying to the EMU Upward Bound program and has chosen you to write a letter of recommendation on his/her behalf. The Upward Bound program is a pre-college program that provides academic, career, college, personal, social and cultural enrichment in preparation for college. Upward Bound participants are those students that have the academic potential to succeed in college but may face certain barriers in entering and completing post-secondary education.

Please take some time to address what you know about this student focusing on his/her:

- Attitude toward school and the learning process
- Classroom behavior/citizenship
- Ability to challenge him/herself academically
- Maturity
- Quality of relationships with peers
- Leadership abilities
- Any other relevant information

You may use the attached sheet or attach an additional sheet if necessary. Please sign, date, place in a sealed envelope and return this letter to the applicant. Thank you for your assistance.

**Eastern Michigan University  
Upward Bound**

**Teacher/Counselor Recommendation Form**

**Name of Student:** \_\_\_\_\_

\_\_\_\_\_  
**Name of Teacher/Counselor**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature**

# Eastern Michigan University Upward Bound

## Academic & Financial Aid Information Release Form

Dear Records and Financial Aid Office:

As a high school student I was a participant in the Eastern Michigan University Upward Bound program. It is necessary for the Upward Bound program to collect information on all program participants after high school graduation in order to track post secondary enrollment. This data is required by the U.S. Department of Education to report the outcome of program objectives.

In accordance with the Family Educational Rights and Privacy Act of 1974 I understand that in order for a college/university to release enrollment status information about a student, the college/university must have a signed release from the student giving permission to do so. I hereby authorize your office to release enrollment (enrollment status, credits earned to date, major/minor, class standing, grade point average, etc.) and financial aid (type/amount of grants and loans, award letters, etc.) information to the Upward Bound program at Eastern Michigan University. I understand that this form may be copied and that this release will remain in effect until college graduation or withdrawal from postsecondary education, whichever comes first.

---

Student Name (Print)

---

Student Signature

***Records Office:*** Please complete the enclosed form.

***Financial Aid Office:*** Please enclose a copy of the current financial aid award letter or other document that details all types of financial aid awarded for the current academic year.

Eastern Michigan University  
Upward Bound Alumni Contact Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Upward Bound is required to track each student until they complete a postsecondary degree program. As a result, we require all applicants to list the names and addresses of two **family members** (other than your parent/guardian) or **close family friends** who may be contacted, if necessary. The below persons might be contacted to pass on information regarding alumni events and/or to help locate a student for college enrollment verification/degree attainment information. The people listed below should be people you think will remain at this address for several years.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell \_\_\_\_\_ email \_\_\_\_\_

Relationship to UB participant: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell \_\_\_\_\_ email \_\_\_\_\_

Relationship to UB participant: \_\_\_\_\_

**WAIT!!  
DID YOU REMEMBER TO?**

**PUT YOUR SOCIAL SECURITY NUMBER ON YOUR APPLICATION?**

**SUBMIT A COPY OF YOUR MOST RECENT REPORT CARD?**

**THOROUGHLY COMPLETE YOUR STUDENT QUESTIONNAIRE USING AT LEAST 40 WORDS PER QUESTION?**

**ENCLOSE A COPY OF YOUR PARENT'S TAX RETURN, SOCIAL SECURITY STATEMENT, OR FIA STATEMENT?**

**ENCLOSE YOUR TEACHER RECOMMENDATION FORM?**

**ENCLOSE THE ACADEMIC RELEASE FORM?**

**ENCLOSE THE ALUMNI CONTACT FORM?**

**COMPLETE & ENCLOSE THE UB NEEDS SURVEY?**

**WITHOUT THESE THINGS YOUR APPLICATION CAN'T BE REVIEWED!!**